

WITHDRAWAL APPLICATION FORM (VET FEE-HELP)

Students are advised to read the *Withdrawal and Re-credit Procedure – VET FEE-HELP* before filling out this form. Completed forms must be submitted to: enrolments@charltonbrown.com.au

Section A – Personal Details

Last Name _____ First Name(s) _____

Address: _____

Phone: _____ Student Number: _____

Course/s Name: _____

Commencement date: _____

Section B – Withdrawal request

Please tick the box next to your request/s

- 1. I wish to withdraw from my course.
- 2. I wish to withdraw from a VET unit(s) of study on or before census date for that unit.
- 3. I wish to withdraw from a VET unit(s) of study after the census date for that unit

VET Unit of Study Details

Unit of study code and name	Administration use only	
	Start date	Census date

Section C – Reason for withdrawal

Section C – Student Declaration

By completing this form, I _____ (*name*) understand that I will be withdrawing from VET unit(s) of study with CHARLTON BROWN®.

Student's Signature: _____ **Date:** _____

For CHARLTON BROWN® use only

Approved

Not Approved. If not approved, provide reason: _____

Name of Approving Officer: _____

Signature of Approving Officer: _____

Date: _____